



# Configuring Webmail with Email Clients

The IMAP protocol enables you to synchronize your webmail accounts with other applications so anything you do in your webmail account will be mirrored in the app, and vice-versa.

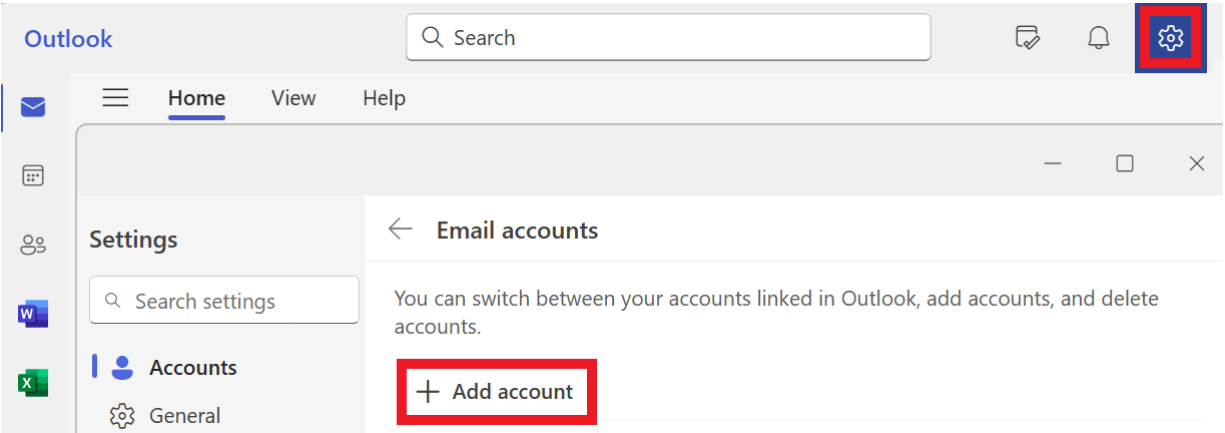
It's a relatively simple process, but it can seem a bit daunting if you've never worked with email apps before. So we'll provide a few examples below to help get you started. This chapter will be updated periodically with additional connection information as it becomes available.

If you just need to connect a webmail account with an app so you can fetch emails using the POP3 protocol instead, please see the Connecting Email Accounts help section. The process for connecting a webmail account is identical with one exception: you'd be using the Connection Info found under the Configurations tab of your Webmail domain instead of the Server Connection Info for hosted emails.

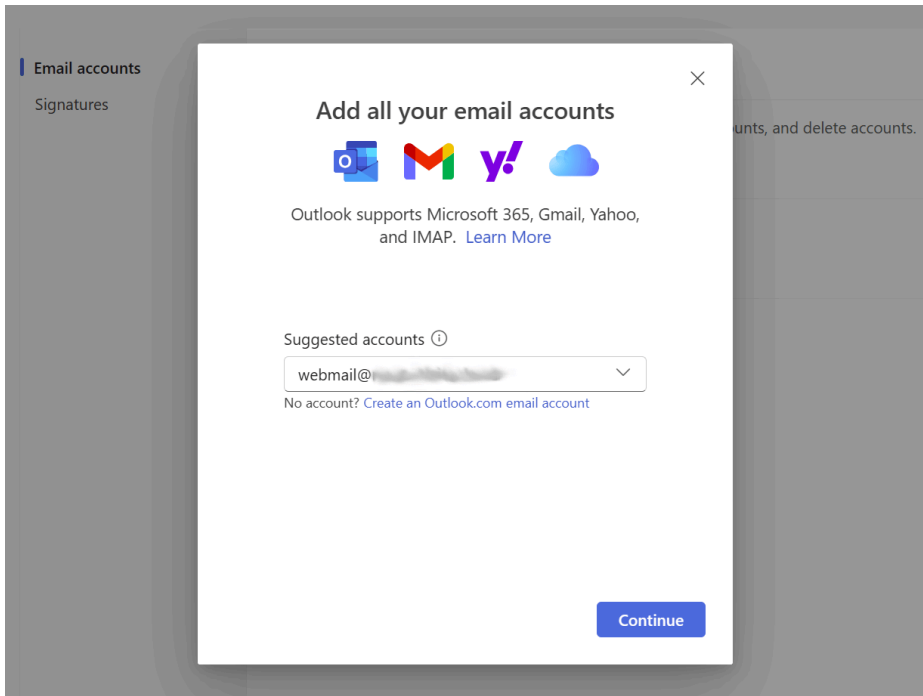
## **Syncing Outlook with Webmail**

Microsoft's new Outlook replaces their old Windows Mail app. This walkthrough will help you get things set up in the new desktop app using IMAP and SMTP so Outlook and your Webmail interface will be synchronized.

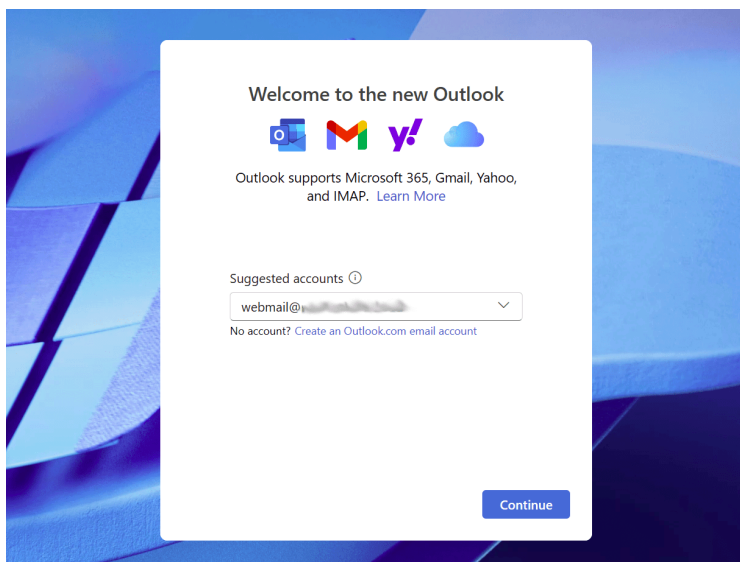
Note that the process of setting things up in a mobile Outlook app (Android or iOS) is virtually identical. If you already have one or more email addresses configured in the Outlook app, click the Settings icon at the top. Then click + Add Account under Accounts.



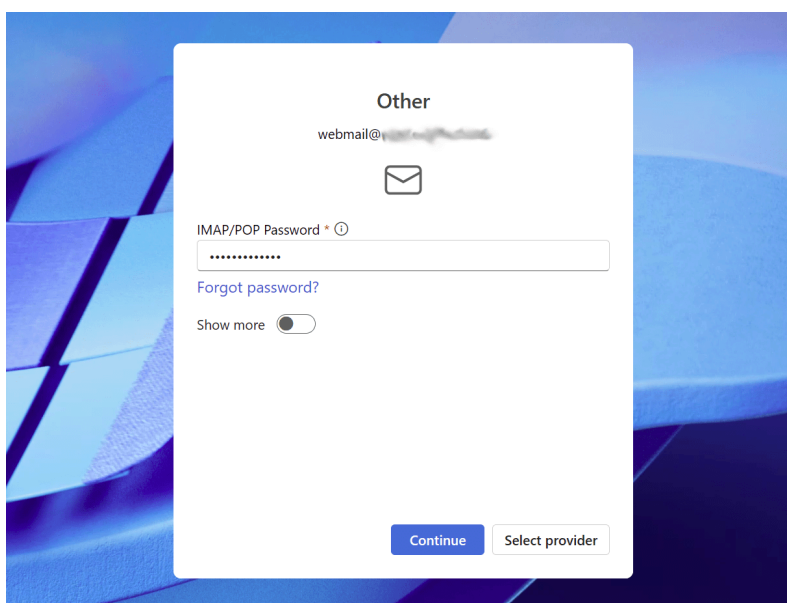
In the modal window that pops open, delete the Suggested account that might appear there, if any, and enter the webmail address that you want to sync in that field. Then click Continue.



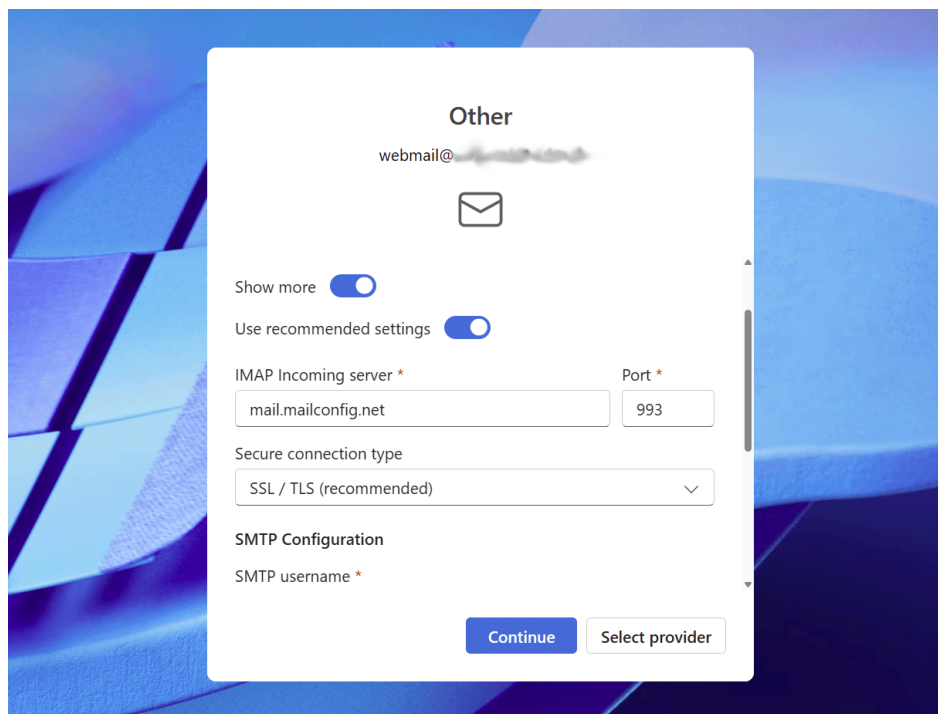
If this is the first time you're setting up an email address in the app, the modal window will look more like this. Here as well, simply enter the webmail address you want to sync, then click Continue.



The following configuration steps are identical for both scenarios, so we'll use first-time setup for the rest of this walkthrough. On the next screen, enter the current password of the webmail account you want to sync. Then click the **Show more** toggle to reveal the connection options.



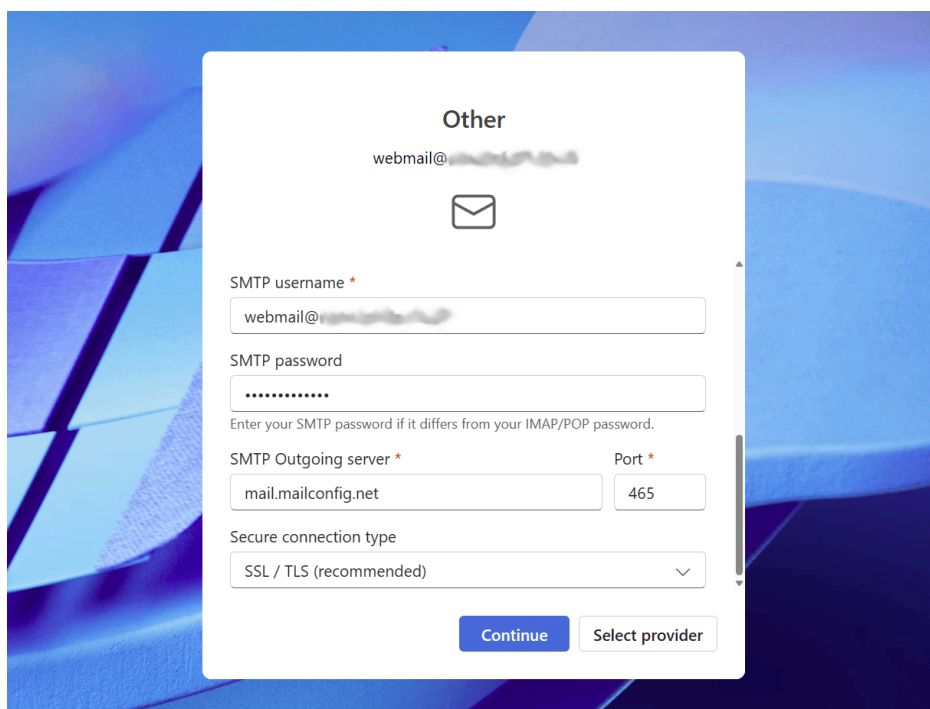
In the IMAP Incoming server field, enter the Hostname as seen on the Configurations screen in your Hub: mail.mailconfig.net. Ensure the Port is set to 993, and Secure connection type is set to SSL / TLS.



Next, scroll down to the SMTP Configuration section.

Ensure the SMTP username is the address of the webmail account you're connecting, and enter the current password of that webmail account in the SMTP password field.

In the SMTP Outgoing server field, enter the Hostname as seen on the Configurations screen in your Hub: mail.mailconfig.net. Ensure the Port is set to 465, and Secure connection type is set to SSL / TLS.



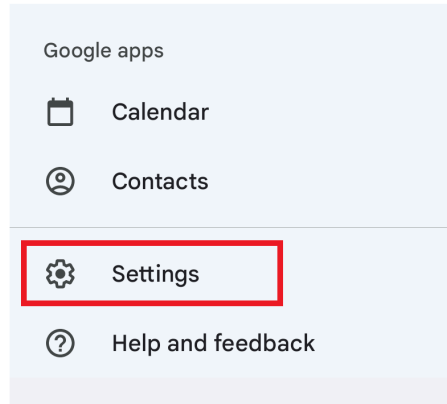
Finally, click Continue on this and any additional screens that may appear, and you're done! Your selected webmail account is now fully synchronized with your Outlook email client.

## Syncing Gmail with Webmail

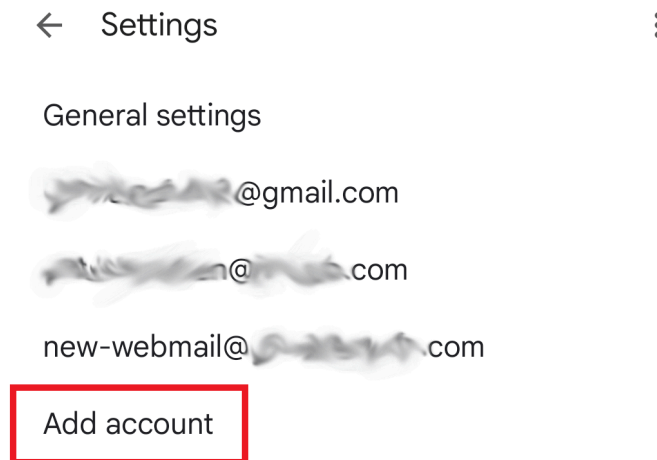
This walkthrough will help you get things set up in Gmail using IMAP, POP3 and SMTP protocols so your Gmail and Webmail will be synchronized. You will need to set things up a bit differently on mobile and desktop clients. But once set up, you will be able to access and manage webmail emails directly in the Gmail app on both your mobile and desktop devices.

### Mobile Setup

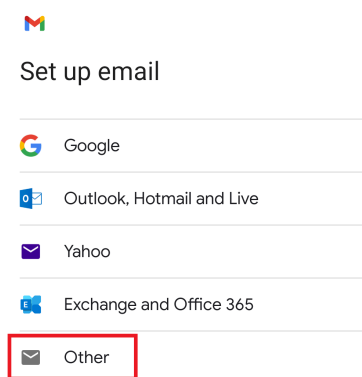
The following example is for Gmail on Android devices. The setup steps for iOS devices should be very similar. Open the Gmail app on your device and click the hamburger icon. Then scroll to the bottom and select Settings from the menu.



On the Settings screen, click Add account.



Then select Other from the options on the Set up email screen.



Enter the email address of the webmail account you want to sync, and click Next.



## Add your email address

Enter your email address

contact@

MANUAL SETUP

NEXT

On the What type of account is this screen, select Personal (IMAP).



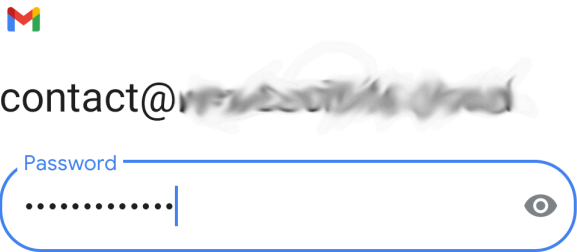
contact@

What type of account is this?

Personal (POP3)

Personal (IMAP)

Then enter the current password of your webmail account, and click Next.



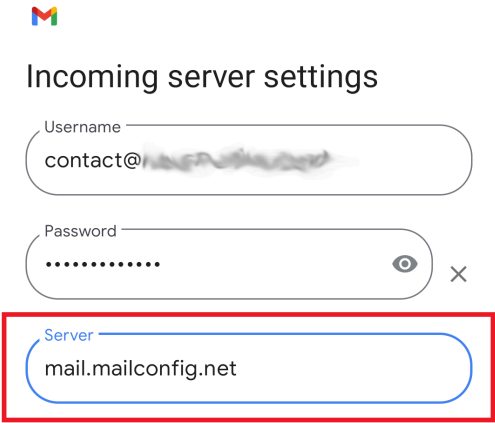
contact@...

Password

.....

NEXT

In the Server field of the Incoming server settings screen, enter the Hostname as seen on the Configurations screen in your Hub: mail.mailconfig.net. Then click Next.



Incoming server settings

Username

contact@...

Password

.....

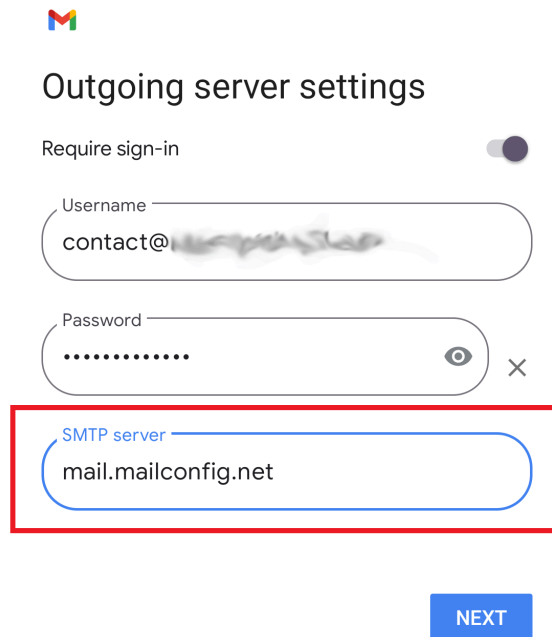
Server


mail.mailconfig.net

NEXT



In the SMTP server field of the Outgoing server settings screen, enter the Hostname as seen on the Configurations screen in your Hub: mail.mailconfig.net. Then click Next.







### Outgoing server settings

Require sign-in

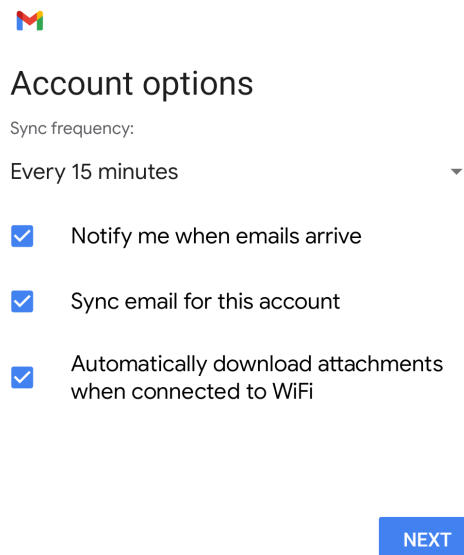
Username  
contact@...


Password  
.....  

SMTP server  
mail.mailconfig.net


[NEXT](#)

Configure the Account options per your needs, and click Next. Note that the shortest Sync frequency that you can select is the default 15 minutes.





### Account options

Sync frequency:  
Every 15 minutes 

- Notify me when emails arrive
- Sync email for this account
- Automatically download attachments when connected to WiFi

[NEXT](#)

You'll get a confirmation that the account is set up and synchronized. You can change the name that is displayed in sent messages in the Your name field if needed. Click Next to

complete the setup. Your selected webmail account is now fully synchronized with your mobile Gmail app.



### Your account is set up and emails are on their way!

Account name (optional)  
contact@██████████

Your name  
Patrick Cohen

Displayed on sent messages

NEXT